## 2020-2021 Timetable for Academic Personnel Review Version 1.0 July 2020

Schools are encouraged to send files forward as soon as possible but NO LATER THAN the deadlines below.

| For All Schools   | Receipt in the<br>Provost's Office   | Notification of<br>Result by Date |
|---|--------------------------------------|-----------------------------------|
|   |                                      |                                   |
| 1. Requests for sabbaticals and leaves with/without pay for the following academic year.  | Fri., Oct. 16, 2020                  | Rolling                           |
|   |                                      |                                   |
| 2. Tenure review for Academic Year Tenure Track Appointments  | Fri., Feb. 19, 2021                  | Wed., June 30,<br>2021            |
|   |                                      |                                   |
| 3. Third-year review for Tenure Track Appointments  | Fri., Mar. 19, 2021                  | Wed., June 30,<br>2021            |
|   |                                      |                                   |
| 4. Professor of Practice & Senior Professor of Practice penultimate year review   | Fri., Apr. 2, 2021                   | Wed., June 30,<br>2021            |
|   |                                      |                                   |
| 5. Review for Tenure Track Full Professor Promotions  | Fri., Apr. 2, 2021                   | Wed., June 30,<br>2021            |
|   |                                      |                                   |
| 6. Third-year review for Mid-year Tenure Track Appointments   | Fri., Aug. 6, 2021                   | Mon., Dec. 20,<br>2021            |
|   |                                      |                                   |
| 7. Tenure review for Mid-year Tenure Track Appointments   | Fri., Sep. 10, 2021                  | Mon., Dec. 20,<br>2021            |
|   |                                      |                                   |
| 8. Emeritus/a Requests Should be submitted approximately 1 month prior to the next scheduled Board of Administrators meeting <b>preceding</b> the faculty member's retirement date to ensure they experience no delay in their emeritus status. | Meetings occur<br>every 3rd Thursday | 1 Week following<br>Board Meeting |

## NOTES:

Please note that academic review of candidates in the tenure track who have been appointed with "off-cycle" start dates will be handled on a case-by-case basis.

Academic review appointments for clinical track and research track faculty will be conducted on an ongoing basis.

Should be submitted approximately 1 month prior to the next scheduled Board of Administrators meeting preceding the faculty member's retirement date to ensure they experience no delay in their emeritus status.