

**2019-2020 Timetable for Academic Personnel Review**  
**Version 1.2 October 2019**

*Schools are encouraged to send files forward as soon as possible but **NO LATER THAN** the deadlines below.*

For All Schools	Receipt in the Provost's Office	Notification of Result by Date
1. Requests for sabbaticals and leaves with/without pay for the following academic year.	Fri., Oct. 18, 2019	Rolling
2. Tenure review for Academic Year Tenure Track Appointments	Fri., Feb. 21, 2020	Tue., June 30, 2020
3. Third-year review for Tenure Track Appointments	Fri., Mar. 20, 2020	Tue., June 30, 2020
4. Professor of Practice & Senior Professor of Practice penultimate year review	Fri., Apr. 3, 2020	Tue., June 30, 2020
5. Review for Tenure Track Full Professor Promotions	Fri., Apr. 3, 2020	Tue., June 30, 2020
6. Third-year review for Mid-year Tenure Track Appointments	Fri., Aug. 7, 2020	Mon., Dec. 23, 2020
7. Tenure review for Mid-year Tenure Track Appointments	Fri., Sep. 11, 2020	Mon., Dec. 23, 2020
8. Emeritus/a Requests Should be submitted approximately 1 month prior to the next scheduled Board of Administrators meeting <b>preceeding</b> the faculty member's retirement date to ensure they experience no delay in their emeritus status.	Meetings occur every 3 <sup>rd</sup> Thursday	1 Week following Board Meeting

**NOTES:**

Please note that academic review of candidates in the tenure track who have been appointed with "off-cycle" start dates will be handled on a case-by-case basis.

Academic review appointments for **clinical track** and **research track** faculty will be conducted on an ongoing basis.

Should be submitted approximately 1 month prior to the next scheduled Board of Administrators meeting preceeding the faculty member's retirement date to ensure they experience no delay in their emeritus status.