

Faculty Recruitment Action Plan (FRAP)

This form should be attached to the Faculty Search position request in Interfolio under the "Internal Notes" section.

Date: _____

1) School/Department/Unit engaged in recruitment: _____

2) Faculty position title to be advertised: _____

3) Check One: ☐ Full Time ☐ Part Time ☐ Temporary

4) Faculty Search Training ([Faculty Search Guide](#)):

Tulane requires all faculty who serve on a school/department or unit search committee to take the Faculty Search Training. Please confirm that all Faculty on the search committee for this position have taken this mandatory training. To inquire, please reach out to The Office of Academic Affairs & Provost at aapops@tulane.edu.

List Names:

Is there any other information you would like to provide about the composition of the search committee?

5) Recruitment Action Specifics:

Please describe the efforts the committee will undertake to recruit a candidate pool. This may include listing places where the position announcement will be posted as well as outreach efforts to reach candidates.

6) Possible Recruitment Barriers:

If barriers exist, provide a summary of how the school/department will attempt to overcome them.

I certify that, to the best of my knowledge, all faculty listed above and serving on the search committee for this position have completed mandatory faculty search training.

Signature of Dean or Designee

Date