



Faculty Appointment Details

This form should be attached in iReKREWt at the time you "Create an Offer" for a particular faculty candidate. This form and the candidate's CV should be in iReKREWt.

Candidate's Name	Date
Proposed Faculty Track	Proposed Faculty Rank/Title

Do you have a copy of the candidate's transcript?

Yes, the transcript has been received.

The transcript has been requested but not received.

Are there previous years of teaching for tenure consideration? If yes, how many?

Date for Third Year Review (example: 2021 Spring)

Date for Tenure Review (example: 2021 Spring)

For multi-year contract appointments at all ranks (Professors of the Practice, Lecturers, Clinical), indicate year of first review for reappointment (example: 2021 Fall)

For adjunct appointments (duration of appointment) (example: AY21, 2021 Fall, 2022 Spring)

What financial commitment will be made to this candidate?

Base Salary

Moving Expenses

Computer Purchase

Start-Up Package

Total Financial Commitment

Additional Information/Comments (examples: financial support from another department or academic center, endowed chair/professorship, etc.)

If the candidate does not have a terminal degree and/or specialization in the exact area in which they will be teaching, what is the justification for the hire in your department/school?

What courses (and their credit hour values) do you anticipate this candidate will teach? (Non-tenure track only; one course per line, please)

Any other additional comments? (example: This person will serve as an associate dean, department chair, etc.)